

MINUTES
Lawrence-Douglas County Health Board
December 21, 2009

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, December 21, 2009. Chair Alan Cowles called the meeting to order at 5:29 pm.

CONSENT AGENDA

Alan Cowles moved the Health Board approve revising the Minutes of November 16, 2009, to read on the second page under “Director’s Report,” number 3, that SFY be spelled out to read “State Fiscal Year” and on the third page under “Other,” number 1, Alan Cowles requested the dentist office, Smiling Faces, be mentioned to read, “Alan Cowles acknowledged and thanked a local dentist office, Smiling Faces, who sent pizza to workers at the Langston-Hughes Elementary School H1N1 influenza clinic on Thursday, November 12, 2009.” Paul Liechti moved that the Health Board approve the Consent Agenda with the revisions of the Minutes of November 16, 2009. Karen Shumate provided the second and the motion passed.

PROGRAM REPORT – COMMUNICABLE DISEASE

Barbara Schnitker, Director of Clinic Services, presented the Board with a brief summary of the Health Department’s processes for communicable disease investigation and communication. Barbara stated it is important to maintain control of communicable disease by performing investigations, reviewing and analyzing the data of reported cases and being aware of disease incidence in a number of ways. Barbara stated the Health Department becomes aware of possible infections/diseases by telephone calls from the public, lab reports, reports from day care facilities/schools and physicians offices.

When the Health Department is conducting communicable disease investigations, staff utilizes the appropriate protocol from the Kansas Department of Health and Environment (KDHE) and a disease investigation checklist. Once an investigation is initiated, KDHE is

notified through the Electronic Disease Surveillance System (EDSS). Test results, information on contacts, and other data are added as the information is received. The Health Department also communicates information with our community partners through a quarterly newsletter and fax messages as needed. Investigations are started within 24 hours of notification; control measures are put into effect as indicated.

UNFINISHED BUSINESS

There was no unfinished business.

DIRECTOR'S REPORT

1. Dan Partridge updated the Board on efforts to vaccinate county residents against the H1N1 virus. Dan stated that on December 7, 2009, the Health Department made H1N1 vaccine available to the general public. The Health Department has given 15,046 doses of H1N1 vaccine to date. Dan reported there was an all day H1N1 clinic today, December 21, 2009, at the Health Department and 599 doses were given. Dan also reported the Health Department has sent H1N1 vaccine to 5 other counties in Kansas.
2. Dan Partridge reported that in response to state budget cuts, Craig Weinaug, Douglas County Administrator, requested 2009-2010 financial impact reports from several local agencies, including the Health Department, to show the effect these state cuts have on the community. Dan reviewed the actions, reductions and impacts the Health Department has already experienced. Dan also reviewed possible state and federal cuts for 2010 and what impact that could have on the department and the community. Dan stated that Health Department staffing will have fallen from 41.53 Full Time Equivalents (FTEs) to 37.08 FTEs or by 11% from January 1, 2009 to January 9, 2010. Dan also reviewed all grants received in 2009 along with the source of those funds.
3. Dan Partridge reported he is now serving on the Kansas Association of Counties (KAC) Board.

NEW BUSINESS

1. Dan Partridge presented a draft letter to Douglas County Legislators regarding the termination of the food service inspection contract for Douglas County with the Kansas Department of Agriculture (KDA). The contract with KDA ends January 9, 2010. After discussion, the Board agreed on several revisions to the draft letter and approved the distribution of the letter to local state representatives.

EXECUTIVE SESSION

At 6:30 pm, Shirley Martin-Smith made a motion to adjourn into Executive Session for fifteen minutes for the purpose of discussing a personnel matter. Karen Shumate provided the second and the motion passed.

At 6:45 pm, Shirley Martin-Smith made a motion to continue the Executive Session for an additional fifteen minutes. Karen Shumate provided the second and the motion passed.

At 7:00 pm, Paul Liechti made a motion to adjourn the Executive Session. Shirley Martin-Smith provided the second and the motion passed.

Other New Business

1. The next scheduled Health Board meeting will be Monday, January 25, 2009.

ADJOURNMENT

The Board meeting was adjourned at 7:03 pm on a motion by Shirley Martin-Smith and a second by Paul Liechti.

Respectfully submitted,

Dan Partridge,

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Secretary

Present:

Alan Cowles
Paul Liechi
Shirley Martin-Smith
Karen Shumate

Ex Officio:

Dan Partridge

Other:

Karrey Britt
Jennie Henault
Colleen Hill
Lisa Horn
Charlotte Marthaler