

MINUTES
Lawrence-Douglas County Health Board
February 16, 2009

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, February 16, 2009. Vice Chair Alan Cowles called the meeting to order at 5:32 pm.

CONSENT AGENDA

Gerald Pees moved that the Consent Agenda consisting of the Health Board Minutes of January 12, 2009, and the January 2009 monthly Financial Reports be approved. Karen Shumate provided the second and the motion passed.

PROGRAM REPORT – CHILD CARE LICENSING

Karen Flanders, Child Care Licensing Coordinator, presented to the Board on the Child Care Licensing Program. Karen reviewed the history and philosophy of child care regulations. She stated the first child care licensing law passed in 1919. The first and foremost goal of the Child Care Licensing Program is to work with providers to enforce regulations and offer education in order to have safe facilities for children. The program is supported through grant funds from the Kansas Department of Health and Environment (KDHE), license fees from local providers and local taxes. Karen reviewed the different types of facilities and number of slots in each facility. With the number of new centers increasing in Douglas County, so too is the number of slots for children. Karen discussed that investigating complaints related to child care facilities is one of the Health Department's responsibilities including the requirement to initiate the investigation within five days. The National Association of Regulatory Administration recommends one surveyor for every 75 facilities; locally that ratio is one surveyor for every 140 facilities, which is similar to other Kansas programs.

UNFINISHED BUSINESS

Kansas Children Service League (KCSL) Occupancy Agreement

Dan Partridge presented an Occupancy Agreement between the Lawrence-Douglas County Health Department and the Kansas Children's Service League (KCSL). After discussion, Gerald Pees made a motion to authorize Alan Cowles, Vice Chair, to sign the Occupancy Agreement between the Lawrence-Douglas County Health Department and KCSL. Karen Shumate provided the second and the motion passed.

Kansas Health Policy Authority

Dan Partridge presented a revised contract between Kansas Health Policy Authority (KHPA) and the Lawrence-Douglas County Health Department. Dan updated the Board on the revisions to the contract. Karen Shumate made a motion to authorize Alan Cowles, Vice Chair, to sign the revised contract between KHPA and the Lawrence-Douglas County Health Department. Gerald Pees provided the second and the motion passed.

DIRECTOR'S REPORT

1. Dan Partridge updated the Board on the relocation efforts of Health Care Access. The Visiting Nurses Association has verbally agreed to explore with Health Care Access what is needed to house the entire operation of Health Care Access on the third floor of the Community Health Facility.
2. Dan Partridge reviewed progress on implementing organizational changes. Dan Partridge informed the Board that Heather Anderson accepted the position of Clinic Coordinator effective March 1, 2009. Kathy Colson will become the Immunization Team Leader. Dan Partridge also stated that DeeAnne Schoenfeld submitted her resignation effective February 20, 2009, and this position will be left vacant until more is known regarding the 2010 budget. Supervision of Lisa Horn, Communications Coordinator, and Kim Ens, Disease Control Program Coordinator, will change from Dan Partridge, Director, to Charlotte Marthaler, Director of Policy and Planning.
3. Dan Partridge reported that the Health Department administered 3,200 doses of flu vaccine in 2008. In late October of 2008, we began administering flu vaccine on a walk-

in basis at the Health Department. This process was very efficient with roughly half of all vaccinations provided through the walk-in clinic.

4. Dan Partridge updated the Board on the Kay Kent Excellence in Public Health Service Award. The nominees for 2009 are: Dee Evans, Kim Ens, Lisa Horn, Charlotte Marthaler, Laurie Moser, Pat Meyers and Ginger Salmans. The final recommendations will be presented to the Health Board at the March 2009 Board meeting.
5. Dan Partridge presented the Board with the Draft Accreditation Standards from the Public Health Accreditation Board (PHAB). Part A includes newly developed standards for administrative capacity and governance. Part B uses the structure of the Ten Essential Services and the Operational Definition. Directors and Coordinators are in the process of reviewing these standards and will report to Dan Partridge how their programs meet these standards.
6. Dan Partridge stated that Dr. Gerald Pees was appointed to the Lawrence-Douglas County Health Board in March of 2007 to fill the unexpired term of Gladys Sanders whose term expires on March 31, 2009. Fellow Board members asked Dr. Pees if he would be willing to serve for another term if he were to be reappointed by the City Commission. Dr. Pees indicated a willingness to serve another term if reappointed. The Health Board unanimously supports his reappointment.
7. Lisa Horn, Communications Coordinator, reviewed the structure of the 2008 Annual Report with the Board. Lisa stated the theme of the 2008 Annual Report will be based on the history of the Health Department going back to the first Annual Report documenting local public health's efforts in 1885. The final report will be submitted to the Board at the March Board meeting.

NEW BUSINESS

There was no new business.

Other New Business

1. The next regularly scheduled Health Board meeting will be Monday, March 16, 2009.

ADJOURNMENT

The Board meeting was adjourned at 6:35 pm on a motion by Karen Shumate and a second by Gerald Pees.

Respectfully submitted,

Dan Partridge,
Secretary

Present: Alan Cowles
 Paul Liechi
 Gerald Pees
 Karen Shumate
Ex Officio: Dan Partridge
Other: Karrey Britt
 Jennie Henault
 Colleen Hill
 Lisa Horn
 Charlotte Marthaler