

**MINUTES**  
**Lawrence-Douglas County Health Board**  
**March 17, 2008**

**CALL TO ORDER**

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, March 17, 2008. Chair Donna Bell called the meeting to order.

**CONSENT AGENDA**

Alan Cowles moved that the Consent Agenda consisting of the Health Board Minutes of February 18, 2008, February 2008 monthly Financial Reports, and February monthly Activity Reports be approved. Gerald Pees provided the second and the motion passed.

**Recognition of Retiring Board Member**

Donna Bell, Chair, presented a plaque to retiring Health Board member Carl McElwee in appreciation of his six consecutive years of service on the Health Board.

**UNFINISHED BUSINESS**

**Health Board Member Replacement**

Dan Partridge reported the letter from the Board to the Douglas County Commissioners was mailed on March 7, 2008, with the names of two possible appointees for the commissioners to consider. They are Paul Liechti, Assistant Director of the Kansas Biological Survey at the University of Kansas and Rick Devlin, Associate Professor in the Geology Department at the University of Kansas. Dan Partridge will contact Craig Weinaug, County Administrator, for an update on this process.

Revisions to *Douglas County Sanitary Code*

Richard Ziesenis, Director of Environmental Health, reviewed the revisions to the *Douglas County Sanitary Code* with the Board. After discussion, Gerald Pees made a motion to approve the revisions to the *Douglas County Sanitary Code* with the language changes agreed upon by the Board. Karen Shumate provided the second and the motion passed.

**NEW BUSINESS**

Kay Kent Excellence in Public Health Service Award

Dan Partridge stated the nominees for the Kay Kent Excellence in Public Health Service Award are: Jaclyn Gifford, Nancy Jorn, Sue McDanel, Pat Meyers, Barbara Schnitker and DeeAnne Schoenfeld. Burt Rowell and Tracie Massey reviewed the nominations and their final recommendations were given to the Health Board. After discussion, Gerald Pees made a motion to accept the recommendation of Sue McDanel to be the recipient of the Kay Kent Excellence in Public Health Service Award. Alan Cowles provided the second and the motion passed.

2007 Annual Report

Lisa Horn, Communications Coordinator, distributed and reviewed the 2007 Annual Report with the Board. Gerald Pees made a motion to accept the 2007 Annual Report. Alan Cowles provided the second and the motion passed.

Preliminary 2009 Proposed Budget Discussion

Dan Partridge discussed with the Board issues that could impact the 2009 Budget.

On the revenue side, Dan expects level funding from most grants. The exception is a decrease in the Public Health Emergency grant and we should conservatively anticipate no funding for the Pandemic Influenza Contract.

We expect to see an increase in the mileage rate from .505 cents per mile to .520 cents per mile. We expect an annual Kansas Public Employees Retirement System (KPERS) fee increase. We are also anticipating an increase in health insurance costs.

### **Election of Board Officers**

The proposed Health Board officers for the next term are Donna Bell, Chair; Alan Cowles, Vice-Chair; and Karen Shumate, Treasurer. Alan Cowles moved that the Board elect the proposed Health Board officers. Karen Shumate provided the second and the motion passed.

### **Director's Report**

1. As part of the Strategic Plan, Dan Partridge updated the Board on the Food Service program. Dan reported the U.S. Senate Bill 584 passed as amended by a vote of 37-2 for transferring food inspection services from the Kansas Department of Health and Environment to the Kansas Agriculture Department. This bill is now in the House of Representatives for hearings. Andrew Stull, Environmental Health Specialist, will begin his food inspection field training this week and Marilyn Teeter, Environmental Health Specialist, will assume second inspector duties.
2. Dan Partridge reviewed his 2008 Performance Review Goals with the Board. Dan will provide a written update on his goals to the Board at the September Board meeting.

### **Other New Business**

1. The Board signed a letter of recognition for Charlotte Marthaler congratulating her on 10 years of service.
2. The next regularly scheduled Health Board meeting will be Monday, April 21, 2008.

### **ADJOURNMENT**

The meeting was adjourned on a motion by Gerald Pees and a second by Karen Shumate.

Minutes  
Page 4  
March 17, 2008

Respectfully submitted,

Dan Partridge,  
Secretary

Present: Donna Bell  
Alan Cowles  
Carl McElwee  
Gerald Pees  
Karen Shumate  
Ex Officio: Dan Partridge  
Other: Jennie Henault  
Colleen Hill  
Lisa Horn  
Charlotte Marthaler  
Richard Ziesenis