

**MINUTES**  
**Lawrence-Douglas County Health Board**  
**May 17, 2010**

**CALL TO ORDER**

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, May 17, 2010. Chair Gerald Pees called the meeting to order at 5:30 pm.

**INTRODUCTION OF NEW BOARD MEMBERS**

Chair Gerald Pees welcomed new Health Board member Ray Davis, appointed by the County. Current Board members and staff introduced themselves.

**CONSENT AGENDA**

David Ambler moved that the Consent Agenda consisting of the Health Board Minutes of April 19, 2010 and the April 2010 monthly Financial Reports be approved. Shirley Martin-Smith provided the second and the motion passed.

**UNFINISHED BUSINESS**

Board Liability Insurance

Dan Partridge reviewed a memo from Stevens & Brand, L.L.P. regarding the types of activities covered by Employment Practices Liability Insurance (EPLI) and Directors and Officers (D&O) Insurance. Jennie Henault, Director of Administrative Services, also reviewed two insurance quotes provided to the Board. Jennie stated both quotes included the EPLI rider. Quote #1 was for \$2,485 annually and Quote #2 was for \$4,740 annually. Jennie also stated that only one company was able to quote the EPLI separately for \$4,061 annually. After discussion, Maley Wilkens made a motion to not purchase EPLI and D&O insurance at this time. David Ambler provided the second and the motion passed.

Set dates for study sessions

Dan Partridge stated Bruce Miyahara, consultant for the Kansas Health Foundation, will facilitate the first study session regarding national strategies for improving the public health system. After discussion, it was decided to send out available dates to the Board and see what works best for everyone.

The second study session will focus on community health data. Amy Biel volunteered to help assemble and organize health data for Douglas County. No date for this study session has been set.

**DIRECTOR'S REPORT**

1. Dan Partridge provided the Board with an update on the ozone conformity issue. Dan provided the Board with background information on the Douglas County Air Quality Advisory Board and what the Environmental Protection Agency (EPA) ozone standards are. The EPA is considering lowering those standards from 85 parts per billion (ppb) to 65 – 70 ppb. If that happens, Douglas County will be in non-attainment. Dan stated that Douglas County Air Quality Advisory Board members, Richard Ziesenis, Director of Environmental Health at the Lawrence-Douglas County Health Department and Tom Gross, Air Monitoring and Planning Chief at the Kansas Department of Health and Environment (KDHE), will be presenting to the Douglas County Planning Commission on July 14, 2010 at 7:30 am to explain what it will mean if Douglas County goes into non-attainment.
2. Jennie Henault, Director of Administrative Services, updated the Board on planned upgrades to our telephone system. Jennie reported that there were some defects in our current phone system; a part is on order. We will try to make the change over again on Thursday, May 20, 2010.
3. Dan Partridge reported that the Kansas Department of Health and Environment (KDHE) State Fiscal Year 2011 Family Planning detailed budget for the Health Department was adjusted from \$165,743 to \$172,074. Dan also reported that the KDHE Federal Fiscal year 2010 budget implemented an adjustment to the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) from \$195,738 to \$283,775.

4. Dan Partridge updated the Board on the city and county budget meetings. On May 5, 2010, Shirley Martin-Smith, Dan Partridge, Jennie Henault, and Charlotte Marthaler met with Craig Weinaug, County Administrator. The Health Department submitted a level funded budget as recommended by County budget guidance.

Dan Partridge requested approval from the Board to submit a Supplemental Request for additional funding for the Maternal and Child Health (MCH) program in the amount of \$48,468. With this supplemental funding the Health Department would be able to better meet the needs of at-risk families. The Health Department would like to hire a 0.6 Full Time Equivalent (FTE) Family Information Specialist to assist case managers with data entry, file management and other support services. These funds would also be used to increase hours for a current part-time nurse case manager. Shirley Martin-Smith made a motion to approve the Supplemental Request for additional funding for the MCH program to the county. Amy Biel provided the second and the motion passed.

## **NEW BUSINESS**

### Healthy Families Program integration proposal

Due to recent correspondence received from the Kansas Health Policy Authority (KHPA) questioning the source of matching funds used by Kansas Children Service League (KCSL) for their Healthy Families program, this issue will be brought back to the Board at the June meeting.

### 1<sup>st</sup> Quarter Performance Scorecard

Dan Partridge reviewed the 1<sup>st</sup> quarter 2010 Performance Scorecard with the Board. Dan reported that a new column was added to the Performance Scorecard called "2009" which shows annual numbers for 2009. The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) data for percent of WIC women delivering an infant weighing  $\leq$  2500 grams was 12.4%. The target goal for this is  $\leq$  6%. Ray Davis asked for more detail on why the low rate has increased. Dan Partridge stated that additional information will be provided prior to the next Board meeting. Also, the percent of WIC infants who breastfed for a minimum of 6 months is down from 32% to 26%. For Clinic Services the percent of family planning clients age 15-25 testing positive for Chlamydia was up from 5% to 7%. The percent of 2-year old clients completing the primary immunization series was up from

79% to 84%. For Environmental Health the percent of well samples testing positive for fecal coliform bacteria was up from 2% to 83%. This increase is from all the recent rain, run off and wells that are not properly constructed. For Administration the # of visits to our website increased. In the 4<sup>th</sup> quarter of 2009, we had 16,000 visits to the website due to the H1N1 campaign.

Bank Authorization signatures

Shirley Martin-Smith made a motion to update bank signature cards. Maley Wilkins provided the second and the motion passed. Bank signature cards were signed by Gerald Pees, Chair and Paul Liechti, Treasurer.

Other New Business

1. The next scheduled Health Board meeting will be held on June 21, 2010.

**ADJOURNMENT**

The Board meeting was adjourned at 6:40 pm on a motion by Maley Wilkens a second by David Ambler.

Respectfully submitted,

Dan Partridge,  
Secretary

Present: David Ambler  
Amy Biel  
Ray Davis  
Paul Liechti  
Gerald Pees  
Shirley Martin-Smith  
Maley Wilkins  
Ex Officio: Dan Partridge  
Other: Karrey Britt  
Maria Ana Garza  
Jennie Henault  
Colleen Hill  
Charlotte Marthaler