

**Application for Construction, Repair, or Alteration  
of On-Site Sewage Management System**

Property Owner   Telephone   Present Mailing Address							
Applicant (if other)   Telephone   Present Mailing Address							
Proposed Licensed Septic System Contractor   Telephone   Mailing Address							
Section-Township-Range		Acres	Subdivision if applicable		Lot	Block	Tract if applicable
Number bedrooms	Basement <input type="checkbox"/> below-grade <input type="checkbox"/> walkout <input type="checkbox"/> none	Water supply <input type="checkbox"/> meter, RWD # _____ <input type="checkbox"/> well <input type="checkbox"/> new <input type="checkbox"/> existing <input type="checkbox"/> other	Premises will be used for <input type="checkbox"/> day care / home schooling <input type="checkbox"/> business <input type="checkbox"/> not applicable / unknown	Swimming pool <input type="checkbox"/> in-ground <input type="checkbox"/> above-ground <input type="checkbox"/> none	Address if known		

**Legal description** and  **site diagram of building site** are attached or included on back of application form.

- **I assume responsibility** for ensuring that this on-site sewage management system is installed according to the approved plan and in conformity with Chapter 2 of the Douglas County Sanitary Code: "Septic Tank-Lateral Fields and Other Sewage Disposal Systems."
- **I understand** that the sewage disposal system shall not be moved from the specific area approved and designated on the site plan or over-excavated for any reason. Unauthorized movement or over-excavation may be cause for (1) revocation of permit, (2) suspension of permit, or (3) denial of final approval of the septic system.
- **I certify** that no easements are located upon the land designated for construction of the on-site sewage management system.
- **I certify** that all known wells on the property are shown on the site plan provided.
- **I understand** that the ground must be prepared as necessary, and that the entire system must be left uncovered until it is inspected and approved.
- **I understand** that the volume of household water use and the quality of grass on the lateral field affect the functioning of the lateral field.
- **I understand** that the issuance of this permit shall not be construed or interpreted as imposing upon the Lawrence-Douglas County Health Department or its employees any warranty that this on-site sewage management system will function properly.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_  Owner  Agent

**For Health Department Use Only**

<input type="checkbox"/> New building	Size of new septic tank <input type="checkbox"/> 1000 gallons <input type="checkbox"/> other		
<input type="checkbox"/> Existing building <input type="checkbox"/> approved system on file <input type="checkbox"/> no record on file	Type of septic system approved	<input type="checkbox"/> residential	<input type="checkbox"/> conventional
		<input type="checkbox"/> non-residential	<input type="checkbox"/> step-down
	<input type="checkbox"/> low permeability soil	<input type="checkbox"/> level system	<input type="checkbox"/> pumped system
		<input type="checkbox"/> alternative (see attached)	
		<input type="checkbox"/> earth fill	<input type="checkbox"/> Wisconsin Mound
		<input type="checkbox"/> sand filter	<input type="checkbox"/> drip irrigation
		<input type="checkbox"/> other	
Work to be performed <input type="checkbox"/> new tank <input type="checkbox"/> new disposal system <input type="checkbox"/> repair or alteration of existing septic system <input type="checkbox"/> existing tank to be crushed and filled <input type="checkbox"/> sewer line alteration	<input type="checkbox"/> Lateral field. Ground to be prepared for lateral field. Trenches to be installed at minimum 18' on centers, sidewalls minimum 15' apart, on contours. Final grade to be uniform over the length of each trench, 12" to 24" deep. Surface water to be diverted away from lateral field. Other comments:		
	Required square footage	Required linear feet of 3-foot wide trench	
	<input type="checkbox"/> Alternative system. See attached specifications and comments.		
Approved by	Date	Permit Number	

911 S-T-R

## Site Plan for Application for Construction, Repair, or Alteration of On-Site Sewage Management System

This page must be completed and included with the application materials.  
The site drawing may be provided in the space available or on a separate attached page.

The site diagram must include all of the features listed below, if applicable. **Cleanout(s) must be installed outside the building and at intervals of not more than 100' between the building and septic tank.** A 10-foot horizontal separation is required between the sewer line and any water line unless the building was built before 10/10/97. The proposed site plan must meet the following required minimum separation distances (check all that apply):

No <b>septic tank</b> shall be located within:	No part of an <b>absorption field</b> shall be located within:
<input type="checkbox"/> 10 feet of a property line	<input type="checkbox"/> 10 feet of a property line
<input type="checkbox"/> 10 feet of a slab foundation	<input type="checkbox"/> 10 feet of a house or building
<input type="checkbox"/> 25 feet of a basement or cellar	<input type="checkbox"/> 25 feet of a basement or cellar
<input type="checkbox"/> 50 feet of a water well	<input type="checkbox"/> 100 feet of a water well
<input type="checkbox"/> 25 feet of a cistern	<input type="checkbox"/> 50 feet of a cistern
<input type="checkbox"/> 25 feet of a public water main (including meter)	<input type="checkbox"/> 25 feet of a public water main (including meter)
<input type="checkbox"/> 10 feet of a domestic water supply line	<input type="checkbox"/> 10 feet of a domestic water supply line
<input type="checkbox"/> 10 feet of a buried utility line	<input type="checkbox"/> 10 feet of a buried utility line
<input type="checkbox"/> 10 feet of a absorption trench	<input type="checkbox"/> 10 feet of a septic tank
<input type="checkbox"/> 10 feet of a driveway	<input type="checkbox"/> 10 feet of a driveway
<input type="checkbox"/> 10 feet of a foundation drain	<input type="checkbox"/> 10 feet of a foundation drain
<input type="checkbox"/> 10 feet of a dropoff	<input type="checkbox"/> 10 feet of a dropoff
<input type="checkbox"/> 25 feet of a stream or pond	<input type="checkbox"/> 50 feet of a stream, pond, or creek
<input type="checkbox"/> 25 feet of a in-ground swimming pool	<input type="checkbox"/> 50 feet of a in-ground swimming pool
	<input type="checkbox"/> an area subject to excessive surface water, ponding, or runoff (including storm water and discharge from building gutters)

Site plan submitted by: \_\_\_\_\_

Printed name

Signature

Date

**Proposed site plan:**

